

Advanced - Vocabulary Builder Worksheet

Interviewing

Activity 1: Match the vocabulary word's definition to the picture

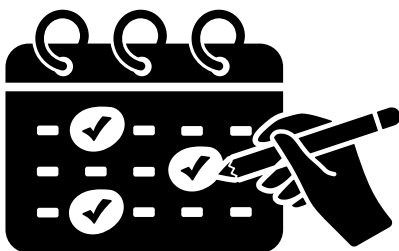
Qualifications	Strengths	Weaknesses	Availability
Promotion	Reliable	Initiative	Multitask



1.Areas in life or in work where someone needs improvement.



2. The days and times someone can work.



3. A move to a higher position with more pay or responsibility.



4. Skills, education, or experience that makes someone good for a certain job.

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E.

5. Positive qualities or abilities someone has.



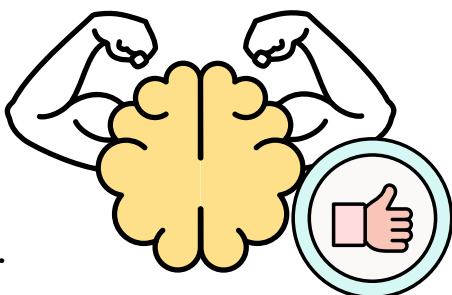
F.

6. Adjective meaning that it is someone who can be trusted to do their work well and on time.



G.

7. To do several things at the same time.



H.

8. The ability to start things without being told.

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Activity 2: Fill in the blank with the correct word.

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1. One of my biggest _____ is that I sometimes overcommit myself, but I'm learning to prioritize better.
2. I'm very _____. I always meet deadlines and follow through on my commitments.
3. I can start immediately, and my _____ includes evenings and weekends, if needed.
4. I took the _____ to lead a small team project last month, even though it wasn't part of my official duties.
5. I am hoping to grow within the company and in the future earn a _____ to a leadership role.
6. My _____ include strong communication skills, attention to detail, and the ability to work independently.
7. I am able to _____ effectively, especially during busy shifts when I need to do multiple things quickly.
8. I believe my _____ and past experience make me a strong candidate for this position.



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Activity 3: Create your own sentences or a story with your new vocabulary words.

[illegible]

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